

ANNUAL MEETING OF SYDENHAM DAMEREL PARISH COUNCIL  
HELD AT REST HARROW, TOWNLAKE, ON 26<sup>TH</sup> MAY 2015

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Present: Stephen Reddcliffe, Claire Brittan, Denise Head. Barry Isaacs and James Pattison were also present and were co-opted to the parish council.

Election: It was proposed and seconded that Tracy Windemer should remain Chairman. She had sent apologies for her absence at this meeting. It was also proposed and seconded that Barry Isaacs would be Vice Chairman, and Denise Head would be the Financial Advisor and unpaid Clerk.

1. Declarations of Acceptance and Registers of Interest were completed and signed by all members, with the exception of Tracy Windemer. As authorised by WDCC it was agreed that she could do this on or before the next meeting.

2. Minutes: Minutes of the previous meeting were agreed and signed.

3. Matters Arising:

2.1 The notice board is now in position at Horsebridge. After some discussion, it was agreed that the keys should be affixed to the notice board so that it is usefully available to members of the public.

2.2. It is still not clear if the footpath at Scrubtor (Brimble Brook) has been made easier for walking. This will be investigated in the near future.

2.3. Drainage in Youngcott Lane, has improved.

4. Audit Statement of Accounts: This document was read and agreed by all members.

5. Authorisation of Cheques: Cheques were signed as follows:

(a) Community First Trading Insurance	£144.59
(b) St.Mary's Church, Sydenham Damerel (donation)	50.00
(c) Citizens Advice Bureau	15.00
(d) Clerk's Expenses	4.99

6. New boundaries: The proposed new boundaries for the Tavistock County constituency will be just Gulworthy & Tavistock.

This means that in the next DCC election in May 2017 Sydenham Damerel & Lamerton would be in the Yelverton Rural area.

7. Transparency Code for smaller authorities: From this information the Council has learned that we must now have an official website. This must publish:

- a. All items of expenditure above £100
- b. End of year accounts
- c. Annual Governance Statement
- d. Internal Audit Report
- e. List of councillor or member responsibilities
- f. Details of public land and building assets
- g. Minutes, agendas and meeting papers of formal meetings.

This inevitably means extra costs for the Parish Council and we will be seeking advice from the Devon Assoc. of Local Councils with regard to claiming a grant to set up a website. In the meantime it was agreed that the existing site for Sydenham Damerel could be used until a more advanced system is created.

8. A.O.B.: Flytipping – it was reported that rubbish has been dumped in the ditch near Derriton. This will be reported to WDBC.