EMERGENCY MEETING OF SYDENHAM DAMEREL PARISH COUNCIL HELD AT REST HARROW, TOWNLAKE ON TUESDAY, 16^{TH} MAY 2017

<u>Present:</u> Barry Isaacs, Stephen Reddicliffe, James Pattison, Claire Brittan

Peter Rogers, Denise Head

<u>Apologies:</u> Tracy Windemer

In view of the imminent resignation of Denise Head, this meeting was convened to discuss the possible appointment of a new Clerk/Responsible Financial Officer.

The Parish Council has received a completed relevant application form for this post from Steven Cox. Two satisfactory references on his behalf have been accepted by the Parish Council and after some discussion, which included his Conditions of Service, hours of employment and proposed salary, it was unanimously agreed that Mr. Cox should be offered this appointment. This was proposed by Denise Head and seconded by Claire Brittan.

The starting date of his employment is to be agreed.