

SYDENHAM DAMEREL PARISH COUNCIL

Minutes of a meeting of Sydenham Damerel Parish Council held on Wednesday 25th July 2018 at 7.00pm in St Mary's Church, Sydenham Damerel.

Present: - Barry Isaacs (Chairman), Mrs Margaret Hurdwell (Vice-Chairman), Councillors Tracy Windemer, Peter Rogers, Claire Brittan, Steve Reddicliffe, Tina Morris (proposed Locum Parish Clerk)

Apologies: - None

		Action
1	Minutes of the previous meeting – The Chairman read through the minutes and it was agreed they were a true and accurate record. They were signed by the Chairman	
2	<p>Matter Arising –</p> <p>3.0 Previous Minutes - The minutes from a previous meeting are outstanding from Chris Harris.</p> <p>6.0 Co-option Forms - Cllr Hurdwell required Co-option and Declaration of Interest forms. Required to contact Tracey Atwell Bennett of West Devon Borough Council for clarification.</p> <p>7.0 Cheques - signed and dealt with under separate agenda item</p> <p>8.0 Verification of Accounts – Cllr Windemer confirmed the Accounts had been verified</p> <p>9.0 Planning Applications – Cllr Hurdwell advised further to a meeting with the Planning Officer her planning application had been resubmitted with changes and she was awaiting a response.</p> <p>10.1 Footpaths –It was agreed that Cllr Brittan would contact the former Parish Clerk, Denise Head to verify any correspondence from Devon County Council (DCC) regarding responsibility for footpaths and gates</p>	<p>Chairman</p> <p>Parish Clerk</p> <p>Claire Brittan</p>
3	Update on vacancy for Parish Clerk – Tina Morris was introduced as a proposed Locum Parish Clerk. It was agreed the Chairman would provide details of the job description, salary, duties etc, and that Ms Morris would liaise with the previous Locum Clerk to confirm any outstanding items.	Chairman/TM
4	Planning – There were no new planning applications to be discussed. It was agreed to change the correspondence address for planning applications to the newly instructed Locum Parish Clerk	Chairman

5	<p>Authorisation of Cheques – Cheques for the following were signed Western Web Ltd - £80.40 Website Invoice CAB - £15 annual donation and thank you for previous meetings speaker St Mary's Church -£50 Annual Donation</p>	
6	<p>AOB – Bank Signatory - There was a discussion regarding signatories. Cllr Rogers agreed to act as an additional signatory when required.</p> <p>Change of Bank Provider – There was a discussion regarding changing provider as there was little confidence in TSB. It was agreed that each councillor would undertake research into alternative providers and collate information, i.e. fees, location, internet banking options etc</p> <p>Speeding through the village – At the previous AGM some residents had raised the issue of vehicles speeding through the village. It was confirmed there had been no accidents reported. There was a discussion regarding potential traffic calming measures.</p> <p>Parking in the village – parking of vehicles throughout the village and especially on Culver Hill was raised as an issue. It was agreed to obtain a copy of the Register of Electors. Cllr Hurdwell raised the issue of lack of parking for visitors and suggested all keep this in mind to find a potential solution.</p> <p>Annual Gathering – Cllr Windemer suggested the village should arrange some form of Annual Gathering. It was agreed to gain feedback from the residents via church meetings, Facebook, Coffee Mornings etc to gauge interest.</p>	<p>Chairman</p> <p>All Councillors</p> <p>All Councillors</p>
	<p>Date of Next Meeting – Thursday 13th September 2018 7pm St Mary's Church</p> <p>The Meeting was closed at 8.45pm</p>	

Accepted as a correct record

15 November Date 2018

Signed _____



_____ Chairman