

## SYDENHAM DAMEREL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 16<sup>th</sup> January 2020 at  
7pm in St Mary's Church, Sydenham Damerel.

Present: - Cllr B Isaacs, Cllr J Pattison, Cllr S Reddcliffe, Cllr C Brittan, Cllr P Rogers

In Attendance: - M Forster Clerk

		<b>Action</b>
<b>1</b>	<b>Apologies for absence</b> No apologies – all Cllrs present.	
<b>2</b>	<b>Declarations of interest relating to matters on the Agenda</b> None	
<b>3</b>	<b>Members of the Public Open Forum - Questions</b> No members of the public present.	
<b>4</b>	<b>Approval of Minutes of the previous Meeting</b> Minutes of the previous meetings, held on 21 <sup>st</sup> November 2019, were accepted as a true and accurate record and were duly signed by the Chair.	
<b>5</b>	<b>WDBC Update</b> No update available for this meeting.	
<b>6</b>	<p><b>Matters arising from the minutes of the previous meeting</b></p> <p><b>i) Village Notice Board (Previous minute 6.i refers)</b> The Clerk confirmed that the replacement Notice Board has been slightly delayed awaiting toughened glass but should be installed before the next meeting.</p> <p><b>ii) Accessibility requirements for Public Sector websites &amp; apps (previous minute 6.ii refers)</b> The Clerk confirmed that Westernweb Ltd have been asked to proceed with the necessary modifications to the PC website and are currently doing so.</p> <p><b>iii) Public Access Defibrillator(s) for the Parish (previous minute 6.iii refers)</b> The Clerk reported that there has been no progress with regard to potential funding. The Chair asked that this item be kept on the Agenda for the next meeting and all agreed.</p> <p><b>iv) Maintenance of Parish Assets (previous minute 6.iv refers)</b> The Clerk has contacted BT and reported as follows; There are no usage figures available for the village payphone as it is cashless. Defects to BT Kiosks should be photographed and sent to BT with the payphone number. Adoption of a kiosk automatically results in removal of the phone and the Adopter becomes responsible for all future maintenance. A discussion followed and it was unanimously agreed that the adoption of kiosks at Horsebridge and Sydenham Damerel could only be considered if a suitable funding source could be identified and that the issue should be raised at the Annual Parish Meeting to gauge opinion re loss of the public phones. Cllr Pattison reported that he is awaiting an indication of cost for maintenance of the Horsebridge Notice Board and will advise on receipt.</p> <p><b>v) Draft Budget 2020/21 (previous minute 7.1 refers)</b> After consideration of the draft budget, circulated to all Cllrs prior to the meeting, it was unanimously adopted.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">All</p> <p style="text-align: center;">Cllr Pattison</p>

<b>7</b>	<b>New Business</b> <b>i) Precept Application</b> The Clerk confirmed that the precept application will be made before the 31 January deadline in the amount of £1800 in line with the approved budget. <b>ii) Parish Annual Meeting</b> After a short discussion it was felt that appropriate themes for a presentation at the next Annual Parish Meeting might be “Climate Emergency” and “Carbon Neutral Farming”. Both subjects had been mentioned in the WDBC Update given at the November PC Meeting and the Chair asked the Clerk to contact Cllr Jory with a view to identifying potential speakers that might be approached.	Clerk  Clerk
<b>8</b>	<b>Planning Applications</b> The Clerk noted that both Tuzzies Barn and Wonwood Farm have received conditional approval. The Chair noted that Wonwood is now for sale. The Clerk confirmed that there are no other planning applications requiring PC consideration.	
<b>9</b>	<b>Correspondence</b> The Clerk confirmed that a thank you letter has been received from St Marys Church in respect of SDPC donation. A letter advising the resignation of Cllr Hurdwell has been received. The Returning Officer has been advised and the relevant notification procedure followed. There has been no request for an election and WDBC have confirmed that the co-option process can be followed.	
<b>10</b>	<b>Income &amp; Expenditure</b> The Clerk confirmed that there has been no income or expenditure since the last meeting.	
<b>11</b>	<b>Dates of next Meeting</b> The next meeting will be held on Thursday 19 <sup>th</sup> March 2020	

The Chairman closed the meeting at 7.32pm

Accepted as a correct record \_\_\_\_\_ Date

Signed \_\_\_\_\_ Chairman