

SYDENHAM DAMEREL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 26th May 2021 at
5pm in St Mary's Church, Sydenham Damerel.

Present: - Cllr J Hearn (Chair), Cllr P Hurdwell (PH), Cllr R Windemer (RW)

In Attendance: - M Forster Clerk

		Action
1	Apologies for absence None	
2	Declarations of Interest relating to matters on the Agenda None	
3	Members of the Public Open Forum - Questions None	
4	Approval of Minutes of the previous Meeting Minutes of the previous meeting, held on 20 th May 2021, were accepted as a true and accurate record and were duly signed by the Chair.	
5	<p>Matters arising from the minutes of the previous meeting</p> <p>i) Ratification of Budget for year 2020/21 (previous minute 6.iv refers) The Chair proposed that the current council ratify the 2020/21 budget previously approved by the last council. Cllr Windemer seconded the proposal and it was unanimously resolved to do so.</p> <p>ii) Horsebridge Notice Board Maintenance (previous minute 5.i refers) Cllr Windemer reported that the notice board needs rubbing down and re-varnishing. All agreed that this could be accomplished without the need for any contractor and Cllr Windemer agreed to find out what varnish was used previously.</p> <p>iii) Bank Signatories (previous minute 6.i refers) The Chair confirmed that cheques have now been signed for the three outstanding invoices and that a new mandate is currently with TSB for three new signatories. It is expected that the process will take around two weeks.</p> <p>iv) Arrangements for the Annual Parish Meeting (previous minute 6.vi refers) Cllr Hurdwell advised that he had been unable to elicit a response from BT regarding a speaker for the meeting. The Chair advised that he has prepared a presentation setting out the new council's objectives and expected a Q&A session to follow on. It is anticipated that numbers will have to be restricted to around 20. Covid marshals have been arranged and a volunteer has been found to record the proceedings. Some positive parishioner feedback on the newsletter has already been received.</p>	RW
6	<p>New Business</p> <p>Prior to addressing the New Business Cllr Hurdwell requested that the following statement form part of the meeting minute.</p> <p>I strongly wish to see the new Parish Council move forward and introduce new projects for the good of our community in a positive and proactive manner. I emphatically do not want the council to incur penalties for late submission of the 2020/21 AGAR which relates to the tenure of the previous group of councillors. There are however several reasons why I cannot in all conscience bring myself to condone or in any way formally endorse the actions and / or omissions of the previous councillors. Regarding the AGAR wording there are several fundamental issues with which I disagree, and I must therefore reluctantly abstain from voting that it be approved.</p>	

	<p>i) Review of internal audit The Clerk explained the audit process and confirmed that the internal auditor had been given access to any and all documentation that he required to complete and sign off the internal audit.</p> <p>ii) AGAR approval of Certificate of Exemption 2020/21 Cllr Windemer proposed that the Certificate of Exemption be approved. The Chair seconded the proposal and it was carried by a vote of 2 with one abstention. The Chair signed the certificate and the Clerk should now send it to the external auditor.</p> <p>iii) AGAR approval of Governance Statement 2020/21 Cllr Windemer proposed that the Governance Statement be approved. The Chair seconded the proposal and it was carried by a vote of 2 with one abstention. The Chair signed the Governance Statement.</p> <p>v) AGAR approval of Accounting Statement 2020/21 Cllr Windemer proposed that the Accounting Statement be approved. The Chair seconded the proposal and it was carried by a vote of 2 with one abstention. The Chair signed the Accounting Statement.</p> <p>vi) Notice period for the Exercise of Public Rights The Clerk presented the Notice for display and confirmed relevant dates. Date of Notice will be 10 June 2021. Period for exercise of Public Rights will be 11 June 2021 until 11 July 2021. Clerk to post on 10 June.</p>	<p>Clerk</p> <p>Clerk</p>
7	<p>Planning Applications The Clerk confirmed that there are currently no planning matters requiring action by the Parish Council.</p>	
8	<p>Correspondence The Clerk advised that the new councillor for Okehampton Rural has been in touch to ask for meeting dates over the rest of the year and has expressed a hope to attend at least one. Clerk to supply dates.</p>	<p>Clerk</p>
9	<p>Income & Expenditure The Clerk confirmed that cheques have now been posted in respect of the three outstanding invoices totalling £427.34</p>	
10	<p>Dates of next Meeting(s) Thursday 22nd July 2021</p>	

The Chairman closed the meeting at 5.30pm

Accepted as a correct record _____ Date

Signed _____ Chairman