

## SYDENHAM DAMEREL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 26<sup>th</sup> August at  
7pm in St Mary's Church, Sydenham Damerel.

Present: - Cllr J Hearn (Chair), Cllr P Hurdwell (PH), Cllr R Windemer (RW), Cllr N Furse (NF), Cllr D Head (DH),  
Cllr H Payne (HP)

In Attendance: - M Forster Clerk, Cllr N Jory WDBC

		<b>Action</b>
<b>1</b>	<b>Apologies for absence</b> Cllr N Pratten	
<b>2</b>	<b>Declarations of Interest relating to matters on the Agenda</b> None	
<b>3</b>	<b>Members of the Public Open Forum - Questions</b> No public present	
<b>4</b>	<b>Approval of Minutes of the previous Meeting</b> Minutes of the previous meeting, held on 22 <sup>nd</sup> July 2021, were accepted as a true and accurate record and were duly signed by the Chair.	
<b>5</b>	<p><b>Matters arising from the minutes of the previous meeting</b></p> <p><b>i) Data Privacy Policy (previous minute 6.ii refers)</b> The Clerk confirmed that the Data Privacy Policy has been posted on the PC website.</p> <p><b>ii) Councillor's email (previous minute 6.iv refers)</b> The Chair confirmed that email addresses, linked to the PC website, are now in place and should be used for all council correspondence from 1 September 2021.</p> <p><b>iii) Replacement Parish Clerk (previous minute 6.v refers)</b> The Chair reported that one application has been received and the Applicant will be interviewed on 31 August with a view to an immediate start allowing for a 2-week handover period. The Chair further proposed a vote of thanks to the outgoing Clerk which was unanimously supported.</p> <p><b>iv) Petty Cash and Incidental Expenses procedure (previous minute 6.vi refers).</b> The Clerk confirmed that the procedure has been posted on the PC website and a cheque for £100 has been issued.</p> <p><b>v) Community Gathering and Queen's Jubilee (previous minute 6.viii refers).</b> The Chair reported that the community market had been well supported with much positive feedback received and that in excess of £500 had been raised to support the ongoing overheads of St Mary's. A Working Party will be convened to consider the Queen's Jubilee in 2022.</p> <p><b>vi) Parish Council Facebook page (previous minute 6.x refers).</b> The Chair reported that this issue has not been progressed since the last meeting and is still under consideration.</p> <p><b>vii) Planning Application – Lower Portington Farm (previous minute 8 refers).</b> The Clerk confirmed that the agreed response (in support), had been made to WDBC.</p> <p><b>viii) Councillor Reports (previous minute 10 refers).</b> RW confirmed that Devon Highways have responded to his report of drainage issues in Horsebridge and have surveyed the affected area prior to carrying out remedial works. RW further confirmed that he has discussed the flooding issues at Damerel House with the Owners, who have agreed that the sump can be cleaned out. NF agreed to look into the clearing of the water feed to the pond at Treleigh which may be contributing to the situation. Potential causes of flooding at Lane end are still under investigation.</p>	<p>All</p> <p>JH</p> <p>RW/NF</p>

	<p><b>ix) Income and Expenditure (previous minute 12 refers).</b> The Clerk confirmed that St Mary's Invoice for £100 has been paid.</p>	
6	<p><b>New Business</b></p> <p><b>i) Defibrillators</b> The Chair reported that the AED, previously donated to the Village, will shortly be fitted in a weatherproof cabinet adjacent to the BT phone box and that there will be no cost to the PC thanks to the generosity and support of Parishioners. The PC will now research the funding of similar installations at Townlake (where a central location has been offered by a Parishioner) and at Horsebridge. Cllr Jory offered to look into potential sources of match-funding.</p> <p><b>ii) Action Plan</b> The main Priorities of the Action Plan were discussed and minor re-wording agreed with a view to publishing as soon as possible. Cllr Jory offered to look into facilitating any connections to local bodies that may be helpful in supporting the plan.</p>	<p>HP/JH</p> <p>JH</p>
7	<p><b>Planning Applications</b> Wonwood Farm 2900/21/HHO After a discussion as to the proposed works and noting that there are no near neighbours, JH proposed that the plans be supported. PH seconded the proposal and it was carried by a unanimous vote. Clerk to make the necessary response to WDBC.</p>	Clerk
8	<p><b>WDBC Councillor Report</b> Cllr Jory noted that a new Chief Executive is now in post. He further appraised the meeting of work recently undertaken by WDBC and in particular it's Covid response and the management of business support grants which placed a particular strain on resources and finances but may well result in a closer relationship with Community Groups and small businesses going forward. WDBC recognises that there are ongoing issues with recycling collections, mainly due to staff self-isolating and a shortage of agency drivers but is doing everything possible to minimise disruption. West Devon Bourough Council would like to assist with the Afghan Refugee crisis but lack of affordable housing makes this very challenging. WDBC is currently developing a new strategy as a result of the Pandemic and the Draft Plan for West Devon is under consultation. West Devon is seeking a Devolution Deal that would be an equal partnership of Districts as opposed to the Unitary Authority/Elected Mayor condition previously attached to such deals. The Government has indicated that it may be prepared to consider such different models. The Chair thanked Cllr Jory for his update.</p>	
9	<p><b>Councillor Reports</b> There were no matters raised under this item.</p>	
10	<p><b>Correspondence</b> No correspondence since the last meeting.</p>	
11	<p><b>Income &amp; Expenditure</b> The Clerk confirmed that there has been no income since the last meeting and that expenditure of £138.59 has been incurred comprising one instalment of Clerk's salary and the payment of £43.20 in respect of setting up Councillors email accounts. The current bank balance is £4011.57</p>	

<b>12</b>	<b>Dates of next Meeting(s)</b> Thursday 14 <sup>th</sup> October 2021	
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The Chairman closed the meeting at 8.40pm

Accepted as a correct record \_\_\_\_\_ Date

Signed \_\_\_\_\_ Chairman