

Sydenham Damerel Parish Council

Minute No 101

Wednesday 6th October 2021 held at St Marys Church, Sydenham

These minutes are provisional until they are signed by the chair at the next Parish Council meeting.

Meeting opened 7.00pm

Present: Cllrs J. Hearn (Chair), D. Head, N. Pratten, H. Payne, R. Windemer

P van Delft (clerk)

1. **Chair** welcomed all present.
2. **New clerk** – The chair informed council that a clerk employment committee meeting and interview(s) was held on 31st August. It was resolved that after the interviews were concluded the position of clerk and R.F.O. should be offered to Mr P van Delft, Mr van Delft accepted the position. The new clerk commenced work on 20th September.
3. **Apologies for absence** – Cllrs P. Hurdwell, N. Furse. Cllr N. Jory (WDBC).
4. **Members of the Public Open Forum** – One parishioner in attendance, no issues raised.
5. **Declarations of Interest** – none declared.
6. **Minutes of previous meeting** 26th August 2021 were signed by the chair as a true and accurate record of the meeting. Proposed by Cllr Head, seconded by Cllr Windemer
7. **Planning apps.** Ref – 3193/21/FUL, Erection of agricultural barn.
West Wonwood Barn, Wonwood Farm, Lamerton, Tavistock, PL19 8SE
Council decision – Support. Proposed by Cllr Hearn, seconded by Cllr Pratten.
Ref – 2534/21/HHO, Householder app for construction of car ports adjoining detached garage and single storey extension to lounge.
Apple Tree Cottage, Townlake, Tavistock, PL19 8PQ
Council decision – Support – Proposed by Cllr Hearn, seconded Cllr Pratten.
8. **Reports & news from Cllr Jory of WDBC** – including information on Draft Memorandum of understanding and the ‘Plan for West Devon’. Proposals were circulated to councillors for consideration. The council determined that no comments were required for the D.o.M. The P.f.WD consultation period had now expired but the plan was a fluid plan so it is open to review for future amendments.
9. **Councils Action Plan:**
 - 9.1 **Defibrillators** - Sydenham Damerel AED - A defib has been donated by a parishioner. It was resolved to accept the donation, this has now been installed in the centre of the village, motion proposed by Cllr Hearn, seconded by Cllr Pratten. The Chair and council thanked the parishioner for the kind donation. Action - Cllr Hearn to inform parishioners of location and key opening number. Cllr Hearn to obtain written permission for the installation.
Townlake AED - quotations including replacement parts costs. It was resolved that a second-hand unit should be considered in view of the high cost for a new unit. Action - Cllr Hearn to enquire about grant funding from WDBC and other sources, clerk to provide known grant opportunities.
 - 9.2 **Highways & Byways** – The highway from Horsebridge to Stoke Climsland had no road marking, Cllr Windemer reported the issue with DH. Other issues reported by Cllr Windemer included flooding and blocked drains, collapsed pipes and potholes. Clerk to provide the D.H. Linesman email address. Cllr Head is the parishes elected “Snowwarden” Reports of ice, snow and grit supplies to Cllr Head. Parish Partnership with D.H. in particular the Footpath Initiative is under consideration with Cllr Head and Windemer. Cllr Furse raised concerns via email on over-grown hedgerows in the parish and ‘Green-Lane’rs using some of the local lanes. It was noted that the green lanes in question are public

Parish Councillors

John Hearn (Chair)

Nicky Furse, Denise Head, Peter Hurdwell, Nicky Pratten, Howard Payne, Richard Windemer
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by-ways and as such are open to any vehicle. The hedges are the responsibility of the local landowners

9.3 Community Development – Autumn Newsletter- items included are Action Plan & progress update, newsletter feedback, Queens Platinum Jubilee celebrations, thank-you to the previous clerk. Cllr Hearn suggested that future newsletters could be emailed. It was resolved that Cllr Head and Cllr Payne to lead the event planning committee for the preparation of the Q.P.J.C.

9.4 Road safety – Cllr Pratten reported that from her face-to-face consultation with parishioners, it was identified that speeding vehicles were of a major concern. A community speed-watch group could be set up to monitor passing vehicles. More details to be obtained.

9.5 Environment & sustainability – Cllr Hurdwell corresponded that a ‘Brainstorming’ document had been written, only a few younger respondents to the document were received. Items in the document included; finding a suitable place for tree planting in the village and its surroundings, garden ponds etc. Cllr Hurdwell was seeking support from other council members to progress further.

10. Councillor Training - Training opportunities for new councillors including duties and responsibilities, planning considerations and council charring. Clerk suggested that training is included in the budget.

11. Finance –

11.1 R.F.O. report – Unfortunately due to insufficient supporting documents, a report could not be made available for the meeting.

11.2 Draft budget 2022-23 – The clerk provided a draft budget for consideration. It was resolved that the clerk would provide more detail at the special meeting on 2nd December.

Action – Clerk and councillors to provide budget items for inclusion before the December meeting.

11.3 Bank account update – changes to the existing account have been made by the chair, including cancelling the standing order, statements, signatories and address change.

12. Reports from councillors – Cllr Pratten reported that garden waste collections were not being collected. WDBC Cllr Jory to be contacted, Cllr Hearn asked if missed collections would enable residents to obtain a (partial) refund. Cllr Head enquired if anyone knew of a “odd job person” to do some work for residents in the parish. Cllr Hearn reported that he contacted BT of broken glass in the telephone box, it was repaired soon afterwards and that BT had assigned both the Horsebridge and Sydenham Damerel phone boxes to be repainted next year.

13. Councillor email feedback – Cllr Pratten reported that this was a problem, GDPR regulations required permission from recipients to receive correspondence. Action – Clerk to provide the GDPR acceptance forms for parishioners to complete prior to emailing the newsletters.

14. Correspondence – None

15. Remembrance Sunday – The chair reminded the council that a service will be held at Lamerton as usual, also, an Armistice Day service will be held near the war grave at St Marys, all councillors are invited to attend the services.

16. Dates and meeting place for meetings 2022 –It was resolved to approve the dates and place for 2022

Items for inclusion for the next meeting – draft budget, precept request 2022-23.

Meeting closed 9.44pm

Date of extraordinary meeting:- Thursday 2nd December 2021

Signed by the chair

Date.

Parish Councillors
John Hearn (Chair)

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