

Sydenham Damerel Parish Council

To members of Sydenham Damerel Parish Council,
You are duly summoned to attend an extraordinary meeting to be held on
Wednesday 22nd 2021 at 7pm in St Marys Church, Sydenham Damerel

**The council respectfully asks members of the public to wear face masks
and if possible, please test for Covid 19 prior to the meeting.**

Agenda No 103

1. Clerks welcome
2. Apologies for absence
3. Election of new chairperson
4. Members of the Public Open Forum
5. Declarations of Interest
6. Minutes of previous meetings - 101 & 102 to be signed by the chair as a true and accurate records of those meetings.
7. New councillors - Invitations to become a member & elect to Co-opt for the position.
8. Finance – R.F.O. reporting on:-
 - 8.1 Bank account – update mandate to include new signatories, and e banking
 - 8.2 Retraction of existing Petty Cash procedure (no date)
 - 8.3 Return of remainder of the petty cash fund.
 - 8.4 Unauthorised reimbursement of petty cash
 - 8.5 Draft budget and precept request for 2022-23
9. Clerk contract – Review of the draft contract for the clerk
10. Facebook – Council presence
11. Highways – Safety measures update
12. Future of the Parish Council – Listing of alternatives for future debate

Items for inclusion for the next meeting – Review of standing orders, clerk/RFO employment contract

Date of next scheduled meeting:- Thursday 20th January 2022

Parish Councillors

Nicky Furse, Nicky Pratten, Howard Payne, Richard Windemer

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