

Sydenham Damerel Parish Council

To members of Sydenham Damerel Parish Council,
You are duly summoned to attend an extraordinary meeting to be held on
Thursday 2nd December 2021 at 7pm in St Marys Church, Sydenham Damerel

Agenda No 102

1. Clerks welcome
2. Apologies for absence
3. Correspondence - Resignation of chairman and two councillors
4. Election of new chairperson
5. Members of the Public Open Forum
6. Declarations of Interest
7. Minutes of previous meeting 6th October 2021 to be signed by the chair as a true and accurate record of the meeting.
8. New councillors - Invitations to become a member & elect to Co-opt for the position.
9. Councils Action Plan
 - 9.1 Defibrillators - Outstanding business on the Sydenham Damerel AED
- Townlake AED, quotations including replacement parts costs
 - 9.2 Highways & Byways – Progress to date
- State of green lanes in the parish
 - 9.3 Community Development – Newsletter- items for inclusion for the next edition
- The Queens platinum jubilee celebrations – planning the parish’s festivities
 - 9.4 Road safety - Update and next steps
 - 9.5 Environment & sustainability – Update
10. Finance – R.F.O. reporting on:-
 - 10.1 Bank account – update mandate to include new signatories, and e banking
 - 10.2 Retraction of existing Petty Cash procedure (no date)
 - 10.3 Return of remainder of the petty cash fund.
 - 10.4 Unauthorised reimbursement of petty cash
 - 10.5 Draft budget and precept request for 2022-23 – Cllrs considerations for the year
11. Reports from councillors

Items for inclusion for the next meeting – Review of standing orders, clerk/RFO draft employment contract

Date of next scheduled meeting:- Thursday 20th January 2022

Parish Councillors

Nicky Furse, Nicky Pratten, Howard Payne, Richard Windemer

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