

Sydenham Damerel Parish Council

To members of Sydenham Damerel Parish Council,
You are duly summoned to attend an extraordinary meeting to be held on
Thursday 20th January 2022 at 7pm in St Marys Church, Sydenham Damerel

The council respectfully asks members of the public to wear face masks, socially distance and if possible, please test for Covid 19 prior to the meeting.

Agenda No 104

1. Chairs welcome
 2. Apologies for absence
 3. Members of the Public Open Forum
 4. Correspondence – letters of complaint
 5. Declarations of Interest
 6. Minutes of previous meeting - 103 to be signed by the chair as a true and accurate records of that meeting.
 7. Clerk contract – Review of the draft contract for the clerk
 8. Finance – R.F.O. reporting on:-
 - 8.1 R.F.O. report - Receipts and bank reconciliation.
 - 8.2 Bank account – update mandate to include new signatories, and e banking
 - 8.3. Council email hosting account – contract renewal 22-23
 - 8.4 Draft budget and precept request for 2022-23
 9. New councillors - Invitations to become a member & elect to Co-opt for the position.
 10. Councillors reports
 11. WDBC Cllr Jory – report on latest WDBC news.
 12. Council action plan:-
 - 12.1 Defibrillators – update on funding, locations, permission for positioning the existing defibrillator
 - 12.2 Highways and byways – update
 - 12.3 Community development- Newsletter, Facebook presence
 - 12.4. Environment and sustainability – update.
- Items for inclusion for the next meeting – Review of standing orders**
Date of next scheduled meeting:- Thursday 21st April 2022 this will follow after the Annual Parish meeting.

Parish Councillors

Nicky Furse, Nicky Pratten, Howard Payne (Chair), Richard Windemer
Parish clerk: Peter van Delft Telephone: 01566 783023 Email: clerk@sydenham-damerel.org.uk
Portgate Chapel, Portgate, Lewdown, Okehampton, EX20 4PZ www. Sydenhamdamerel.org.uk