SYDENHAM DAMEREL PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Wednesday 15th May 2019 at 6.30pm in St Mary's Church, Sydenham Damerel.

Present: - Cllr N Jory (WDBC), Cllr B Isaacs, Cllr M Hurdwell, Cllr S Reddicliffe and Cllr J Pattison

In Attendance: - M Forster Clerk

		Action
	Apologies for absence	
1	Apologies have been received on behalf of C Brittan and P Rogers	
	Election of Chair for the new Term	
2	Cllr Hurdwell proposed that Cllr Isaacs continue as Chair. Cllr Reddicliffe seconded the proposal and it was carried unanimously.	
	Election of Vice Chair for the New Term	
3	Cllr Isaacs proposed that Cllr Hurdwell continue as Vice Chair. Cllr Reddicliffe seconded the proposal and it was carried unanimously.	
	Co-option of Members for the 2019/22 Term	
4	The Clerk confirmed that Mr Peter Rogers has confirmed his willingness to be co-opted. Cllr Isaacs proposed that Mr Rogers be co-opted as a Member for the new Term. Cllr Reddicliffe seconded the proposal and it was carried unanimously. The Clerk was asked	
	to ensure that Mr Rogers complete the necessary paperwork. The Chair asked for suggestions as to potential Candidates for the remaining vacancy.	Clerk
	The Clerk confirmed that any Parishioner showing an interest in Parish business or making contact on Parish issues has been advised of the Vacancy, but no-one has volunteered to date.	
	Approval of Minutes of the previous meeting	
5	Minutes of the previous meeting, held on 17 th March 2019, were accepted as a true	
	and accurate record and were duly signed by the Chairman.	
	Immediate Business	
6	i) Post Election Forms for completion	
	The Clerk collected "Declaration of Acceptance of Office" forms and "Declaration of Election Expenses" forms from those Members present and issued the new Register of	
	Interest forms for completion / return. The Clerk was asked to ensure that the	
	necessary forms are collected from C Brittan and P Rogers.	Clerk
	ii) Parish Council Insurance Policy Renewal	
	The Clerk presented a cheque for signature in respect of Community First Trading	
	Limited and confirmed that the premium is unchanged at £160.65	
	iii) Arrears of Clerk's Salary	
	The Clerk presented a cheque for signature in respect of salary arrears covering the period Sept 2018 to April 2019 in the amount of £684.63	
	Dates of next Meeting	
11	To be confirmed depending on deadline for submission of Annual Governance Report	
	The Chairman closed the meeting at 6.50pm	
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Accepted as a correct record	120/06/19	Date
Signed	James 3	Chairman