

SYDENHAM DAMEREL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 19th September 2019 at
7pm in St Mary's Church, Sydenham Damerel.

Present: - Cllr B Isaacs, Cllr M Hurdwell, Cllr J Pattison, Cllr P Rogers

In Attendance: - M Forster Clerk

		Action
1	Apologies for absence Apologies have been received on behalf of Cllr Jory, Cllr Reddicliffe and Cllr Brittan	
2	Declarations of interest relating to matters on the Agenda Cllr Isaacs declared an interest in respect of items 6. ii	
3	Members of the Public Open Forum - Questions No members of the public present.	
4	Approval of Minutes of the previous Meeting Minutes of the previous meetings, held on 20 th June and 12 th September 2019, were accepted as a true and accurate record and were duly signed by the Chair.	
5	WDBC Update No update available.	
6	Matters arising from the minutes of the previous meeting i) Village Notice Board (Previous minute 6.i refers) The Clerk confirmed that this is "work in progress" with refurbishment expected to commence in October. An update will be given at the next meeting. ii) Accessibility requirements for Public Sector websites & apps (previous minute 6.iii refers) Cllr Issacs recused himself for the item. Cllr Hurdwell expressed the opinion that SDPC is probably exempt from the requirements of the 2018 regulations on the basis of "disproportionate burden" and that a properly worded Accessibility Statement on the website would suffice thereby avoiding the £180 + VAT cost for compliance. Cllr Pattison expressed the view that this is probably something that will have to be done sooner or later and that the quoted fee is not unreasonable. Cllr Rogers suggested that, as the deadline for compliance is not until April 2020 it might be prudent to delay any decision until more Cllrs are present to debate the issue further. It was resolved to carry this agenda item forward to the next meeting. iii) Bank Mandate (previous minute 7.v refers) The Clerk confirmed that a new bank mandate has been completed. Future statements and correspondence will be delivered to the Clerk's address and the new signatories are active.	Clerk
7	New Business i) Cheques for signature The invoice for the bi-annual website domain renewal (£28.80) has been received and is due for payment by 25/10/19. The Clerk was asked to prepare the necessary cheque and arrange signatures prior to the due date. ii) Standing Order – Clerk's salary The SO Form, prepared by the Clerk, was reviewed and unanimously approved for signature by the Chair and Vice Chair. Clerk to deliver to the Bank. iii) Annual Charitable Donations Donations to St Marys Church and to the Citizens Advice Bureau were discussed and it was unanimously resolved that, for 2019/20, these should be £100 and £30	Clerk Clerk

	<p>respectively. The cheques were prepared by the Clerk and signed by the Chair / Vice Chair. Clerk to arrange delivery to recipients.</p> <p>iv) Public Access Defibrillator(s) for the Parish The Clerk confirmed that one AED, donated by DDRC Healthcare, has been received and a suitable cabinet is being sourced for installation at Homeleigh, Sydenham Damerel (this location allows for true Public Access without delays in obtaining permissions) but may be re-located in future if deemed desirable. The Cllrs present discussed how the Parish Council could be proactive in promoting a campaign to deliver additional Public Access Defibrillators for the settlements of Townlake and Horsebridge. It was felt that outright funding by the Parish Council was neither feasible nor a legitimate use of Precept monies but that a pledge (amount to be decided) to any fundraising campaign would be appropriate. It was resolved that an appeal be made for Fundraising Leaders from Townlake and Horsebridge be made and if successful, then Cllrs will support these individuals wherever possible in achieving this worthwhile goal.</p> <p>v) Maintenance of Parish Assets The Clerk has been approached by a Parishioner concerned about the condition of the Village Telephone Box and the bench at the Sydenham/Horsebridge junction. In addition, the Horsebridge Notice Board is now in need of some maintenance. After some discussion it was felt that maintenance requirement of the Horsebridge Notice Board can be assessed but that the owners of the Telephone Box and bench (believed to have been sponsored by Mr R Windemer) will have to be contacted before any PC action can be considered. The Clerk was asked to contact BT and Mr Windemer respectively.</p>	<p>Clerk</p> <p>All</p> <p>Clerk</p>
8	<p>Planning Applications The Clerk confirmed that there are no current planning applications requiring PC consideration.</p>	
9	<p>Correspondence The Clerk confirmed that there had been no correspondence requiring PC consideration / response since the last meeting.</p>	
10	<p>Income & Expenditure The Clerk confirmed income and expenditure since the last meeting as:</p> <ul style="list-style-type: none"> i) Expenditure £80.80 - Annual Website Hosting Charge ii) Income £900 – 2nd Precept Instalment iii) Current Liabilities £572.34 iv) Balance c/f - £4899.56 	
11	<p>Dates of next Meeting The next meeting will be held on Thursday 21st November 2019</p>	

The Chairman closed the meeting at 8.10pm

Accepted as a correct record Date

Signed Chairman