

Sydenham Damerel Parish Council

To members of Sydenham Damerel Parish Council,

You are duly summoned to attend an Extraordinary Meeting to be held on
Wednesday 3rd May 2023 at 7.00pm at St Marys Church, Sydenham Damerel

Agenda No 115 Extraordinary meeting

1. Election of Chair for the Meeting
2. Apologies for absence
3. Members of the Public Open Forum
4. Declarations of Interest
5. Locum Clerk – terms of business review
6. Finance – 6.1 Authorisation to pay outstanding invoices due:

DALC – Annual affiliation fee	£ 86.02
Mr P. van Delft – locum clerk duties period 4th April – 3 rd May	£206.25
Mr P. van Delft – locum clerk duties period 2 nd May – 26 th May	£160.00
Coronation Committee – Grant for the parish celebrations	£ 27.26
Western Web – Annual website maintenance	£ 96.00
Community First Trading – Annual insurance premium	£ 129.23
Cllr N. Pratten – Refund for postage and paper	£ 10.20
- 6.2 Vat returns – submission of VAT reclaim
- 6.3 AGAR 2022 –23
 - 6.3.1 Certificate of Exemption – to be signed by the chair and R.F.O
 - 6.3.2 Annual Governance Statement – to be approved and signed by the chair and clerk
 - 6.3.3 Annual Statements – to be approved and signed by the chair and R.F.O.
 - 6.3.4. Confirmation of the dates of the period for the exercise of public rights.
7. Minutes of previous meeting 113 to be signed by the chair as a true and accurate record of that meeting
8. Cllr Reports
10. Cllr Jory (WDBC) reports
11. Permanent Clerk – response from advertisement
12. Correspondence - Date for new parish council elections

Date of next scheduled meeting:- Thursday 11th May 2023 – cancelled

Date of next meeting to be advised.

Parish Councillors

Simon Miller, Nicky Pratten, Richard Windemer

Locum Parish clerk: Peter van Delft Telephone: 01566 783023

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www.sydenham-damerel.org.uk