

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the cc ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Sydenham Damerel Parish Council

County area (local councils and parish meetings only): West Devon Borough Council

Financial year ending 31 March 2023

Prepared by (Name and Role): Peter van Delft (Clerk/R.F.O.)

Date: 24.04.23

		£	£
Balance per bank statements as at 31/3/23			
	account 1	4,417.9	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			4,417.9
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)			
	item 1	0.00	
	item 2		
	item 3		
[add more lines if necessary]	item 4		
	item 5		
	item 6		
	item 7		
	item 8		
Add: any un-banked cash as at 31/3/xx		-	
			-
Net balances as at 31/3/23 (Box 8)			4,417.9